



THE FORWARD PLAN

1 September 2024 - 31 December 2024

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Executive Councillors 2023/24

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Executive Councillor for Planning, Building Control and Infrastructure	Councillor Katie Thornburrow	katie.thornburrow@cambridge.gov.uk

Contact details for all Councillors is available at
<http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1>

The Forward Plan: 1 September 2024 - 31 December 2024

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated quarterly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website.

Any amendments to the Plan will be listed on the webpage. This will also be circulated by email to councillors, to show the changes. Please contact Democratic Services for further information.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000 (£1,000,000 for procurement). Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.

In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award). OR

2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR

3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR

4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions:

- to change any plan or strategy included in the Policy framework; or
- to develop any major new plan or strategy; or
- for the annual budget; or
- which would otherwise be contrary to or not in accordance with the policy framework or budget. OR

5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor will make the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Meeting and Publication Dates

Committee	Page	Meeting date	Agendas published
The Executive	10	22/10/24	14/10/24
Environment and Community	12	26/09/24	16/09/24
Housing Scrutiny Committee	15	17/09/24	05/09/24
	21	19/11/24	07/11/24
Planning and Transport	25	24/09/24	12/09/24
	27	04/11/24	23/10/24
Strategy and Resources	30	30/09/24	18/09/24
	34	21/11/24	11/11/24
Civic Affairs	39	11/09/24	03/09/24
Licensing	40	16/09/24	06/09/24

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on:

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at <http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://democracy.cambridge.gov.uk/mgFindCouncillor.aspx>

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

Committee reports will be available one week before the meeting [on the City Council website](#).

Forward Plan

The Executive – 22/10/24 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>General Fund MTFS Budget Consultation</p> <p>The Executive will meet to consider the launch of the public budget consultation.</p>		<p>As part of the Council's Budget Setting Process, The Executive will be recommended to agree the launch of the budget proposals for public consultation. These will form the basis of detailed budget proposals for 2025/26 that will be subject to scrutiny. The General Fund Budget Setting Report 2025/26 will be considered by the Executive before recommendation to Full Council.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Jody Etherington Chief Finance Officer</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

The Executive – 22/10/24 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 10/10/24

Currently no non key items scheduled for 22/10/24

Environment and Community Scrutiny Committee – 26/09/24 (Key Decisions)

Currently no key items scheduled for 26/09/24

Environment and Community Scrutiny Committee – 26/09/24 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 12/09/24

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Climate Change Strategy and Carbon Management Plan Annual Report 2023/24</p> <p>To note progress in delivering actions identified in the Climate Change Strategy and Carbon Management Plan during 2023/2024.</p>		<p>The Council has previously published a Climate Change Strategy for April 2021 to 31 March 2026, which set out how the Council will support residents and businesses to reduce carbon emissions in Cambridge. The Council has also published a Carbon Management Plan, which sets out planned carbon reduction projects relating to the Council's buildings, vehicle fleet and business mileage. This report provide an update on actions from the Climate Change Strategy and Carbon Management Plan that were delivered during 2023/24.</p>	<p>Executive Councillor for Climate Action and Environment</p>	<p>Janet Fogg Climate Change Officer</p>	<p>Requested for pre-scrutiny by Cllrs Pounds and Nestor.</p>

<p>Consultation on the expansion of the Smoke Control Area (SCA)</p> <p>To consult the public on expanding the Smoke Control Area (SCA) to cover the whole of the district (and whether to include or exclude residential river boats).</p>	<p>The primary pollutant of concern from solid fuel burning is PM2.5 and is estimated to account for 40% of PM2.5 emissions in Cambridge.</p> <p>The Clean Air Act 1993 gave Local Authorities power to introduce SCA's. These are designated areas where only approved fuels or exempt appliances can be used.</p> <p>Cambridge City Council commissioned an independent report to investigate environmental, health & economic impacts of expanding the SCA in Cambridge to cover the whole city considering both the inclusion & exclusion of residential river boats. It concluded that the expansion would deliver environmental, economic & health benefits.</p> <p>Where changes to an existing SCA is proposed a statutory consultation is recommended. Where inclusion of river boats is to be considered a formal statutory consultation is required by DEFRA.</p> <p>We are seeking permission to formally consult the wider public on the expansion of the SCA, considering both the inclusion and exclusion of residential river boats.</p>	<p>Executive Councillor for Climate Action and Environment</p>	<p>Jo Dicks Environmental Quality & Growth Manager</p>	<p>Requested for pre-scrutiny by Cllrs Hawk and Payne.</p>
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Housing Scrutiny Committee – 17/09/24 (Key Decisions)

Part 1 - Management of the Council's Housing Stock

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>HRA Medium Term Financial Strategy</p> <p>Approve the HRA Medium Term Financial Strategy, to include mid-year budget changes, re-phasing of capital expenditure and the budget strategy for future years.</p>		<p>The HRA Medium Term Financial Strategy includes an update of all business planning assumptions and presents revised expenditure and income forecasts to allow strategic decision making to take place in advance of the 2025/26 budget process.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Head of Finance and Business Manager</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
<p>Review of Garage Charging Policy</p> <p>Approve a new charging structure for HRA garage and parking spaces.</p>		<p>Following a review of current charges, with a cross-party member and officer working group considering the options, recommendations will be made for a new charging structure from April 2025.</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Head of Finance and Business Manager</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

<p>Review - Storage in Communal Areas - Zero Tolerance Policy / Fire Safety in Communal Areas Policy</p> <p>It is recommended that the Executive Councillor for Housing:</p> <ol style="list-style-type: none"> 1. Approve the changes to the Storage in Communal Areas - Zero Tolerance Policy, and the new title of the revised policy: Fire Safety in Communal Areas Policy 2. Support officers of the council in enforcing the revised policy. 		<p>This report outlines the outcomes of an internal review of the Storage in Communal Areas - Zero Tolerance Policy. It proposes changes to reflect new legislation, provide clearer standards and set out responsibilities around fire safety.</p>	<p>Executive Councillor for Housing</p> <p>Laura Adcock Housing Services Manager – Supported Housing</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
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Housing Scrutiny Committee – 17/09/24 (Non Key Decisions)

Part 1 - Management of the Council's Housing Stock

Non key items will only appear on the agenda if requested for pre-scrutiny by 03/09/24

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Compliance Update</p> <p>The Executive Councillor is recommended to note the progress of the compliance related work detailed within the report.</p>		<p>The report provides an update on the compliance related activities delivered within the City Services Compliance Team, including a summary on gas, electrical, fire, lifts, legionella and asbestos.</p>	<p>Executive Councillor for Housing</p>	<p>Sean Cleary Strategic Delivery Manager</p>	<p>Requested for pre-scrutiny by Cllrs Martinelli & Tong.</p>
<p>Rent Regulation Error Update Report</p> <p>No decision, information report only.</p>			<p>Executive Councillor for Housing</p>	<p>Julia Hovells Head of Finance and Business Manager</p>	<p>Requested for pre-scrutiny by Cllrs Martinelli & Tong.</p>

Housing Scrutiny Committee – 17/09/24 (Key Decisions)

Part 2 - Strategic Housing

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Update on New Build Council Housing Delivery</p> <p>The Committee is asked to note work undertaken to date and to approve Officer recommendations.</p>		<p>Regular update on the delivery of new council homes under the 500 and 10 year new homes programmes. Approval was granted at the Meeting of the Housing Scrutiny Committee on 24 September 2020 to proceed on planning toward a new housing delivery programme. This report outlines progress to date, including update on Stanton House and East Road, and review of the Councils Sustainable Housing design guide. The report additionally formalises the approach to the remaining programme and considers investigation of the Arbury and Kings Hedges Wards as discussed in the June Report to the Committee.</p>	<p>Executive Councillor for Housing</p>	<p>Ben Binns Assistant Director, Development</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

<p>Report on Outcome of Rooftop Feasibility Study</p> <p>The Committee is asked to note work undertaken to date and to approve Officer recommendations.</p>		<p>AS part of the 10yr programme, a feasibility study was approved at Sept 23 HSC to consider full retrofit with associated newbuild across a selected pilot study area. This report feeds back on the outcomes of this study.</p>	<p>Executive Councillor for Housing</p>	<p>Ben Binns Assistant Director, Development</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
<p>Report on Proposed Redevelopment at Davy Road</p> <p>The Committee is asked to note work undertaken to date and to approve Officer recommendations.</p>		<p>Approval was granted at the Meeting of the Housing Scrutiny Committee on 24 September 2020 to proceed on planning toward a new housing delivery programme. This report outlines the outcomes of an internal review of council stock and opportunities for regeneration which hold implications for the programme.</p>	<p>Executive Councillor for Housing</p>	<p>Ben Binns Assistant Director, Development</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
<p>Delivery of Refugee Housing Funded Through the LAHF Round 3</p> <p>Approval to enter into a Memorandum of Agreement with LAHF for the delivery of refugee accommodation</p>		<p>The Council has successfully exceeded delivery targets for Round 1 and 2 of the LAHF Funded refugee housing programme. This report now seeks approval for further funded delivery of an additional 4 homes, with the budget to be drawn down from that approved for the delivery of the current 10yr housing programme</p>	<p>Executive Councillor for Housing</p>	<p>Jaques van der Vyver Programme Manager</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

Housing Scrutiny Committee – 17/09/24 (Non Key Decisions)

Part 2 - Strategic Housing

Non key items will only appear on the agenda if requested for pre-scrutiny by 03/09/24

Currently no non key items scheduled for 17/09/24

Housing Scrutiny Committee – 19/11/24 (Key Decisions)

Part 1 - Management of the Council's Housing Stock

Currently no key items scheduled for 19/11/24

Housing Scrutiny Committee – 19/11/24 (Non Key Decisions)

Part 1 - Management of the Council's Housing Stock

Non key items will only appear on the agenda if requested for pre-scrutiny by 05/11/24

Currently no non key items scheduled for 19/11/24

Housing Scrutiny Committee – 19/11/24 (Key Decisions)

Part 2 - Strategic Housing

Currently no key items scheduled for 19/11/24

Housing Scrutiny Committee – 19/11/24 (Non Key Decisions)

Part 2 - Strategic Housing

Non key items will only appear on the agenda if requested for pre-scrutiny by 05/11/24

Currently no non key items scheduled for 19/11/24

Planning and Transport Scrutiny Committee – 24/09/24 (Key Decisions)

Currently no key items scheduled for 24/09/24

Planning and Transport Scrutiny Committee – 24/09/24 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 10/09/24

Currently no non key items scheduled for 24/09/24

Planning and Transport Scrutiny Committee – 04/11/24 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Draft Greater Cambridge Planning Obligations Supplementary Planning Document</p> <p>To agree to consult on the Draft Greater Cambridge Planning Obligations Supplementary Planning Document.</p>		<p>The Greater Cambridge Planning Obligations Supplementary Planning Document is being prepared to explain the approach to securing planning obligations (also known as Section 106 contributions) from new developments, supplementing adopted local plan policy. The decision will be to agree the draft document for public consultation.</p>	<p>Executive Councillor for Planning, Building Control, and Infrastructure</p>	<p>Jonathan Dixon Planning Policy Manager</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
<p>Greater Cambridge Local Plan Timetable</p> <p>To provide an update on the Greater Cambridge Local Plan Timetable.</p>		<p>The Local Plan Timetable is a timetable for the production of new or revised documents that set out the planning policy framework for Greater Cambridge. The latest Local Plan Timetable Update was agreed by the Councils in March 2024. The Councils are required to keep it up to date.</p>	<p>Executive Councillor for Planning, Building Control, and Infrastructure</p>	<p>Jonathan Dixon, Caroline Hunt Planning Policy Manager, Strategic Planning Manager SCDC & City</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

<p>Health Impact Assessment Supplementary Planning Document</p> <p>To agree to consult on the Draft Greater Cambridge Health Impact Assessment Supplementary Planning Document.</p>		<p>Health Impact Assessment is a way of considering the impact of planning proposals on Health. The Supplementary Planning Document will supplement adopted Local Plan policies.</p>	<p>Executive Councillor for Planning, Building Control, and Infrastructure</p>	<p>Jonathan Dixon, Johanna Davies Planning Policy Manager, Principal Planning Policy Officer</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
<p>Cambridge Biomedical Campus Supplementary Planning Document Draft for Consultation</p> <p>To agree to consult on the draft Cambridge Biomedical Campus Supplementary Planning Document.</p>		<p>A Supplementary Planning Document is being prepared to supplement adopted Local Plan policies for the campus and provide additional guidance.</p>	<p>Executive Councillor for Planning, Building Control, and Infrastructure</p>	<p>Terry De Sousa, Jonathan Dixon Senior Planning Policy Officer, Planning Policy Manager</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

Planning and Transport Scrutiny Committee – 04/11/24 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 21/10/24

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Neighbourhood Plan Toolkit</p> <p>To approve the Greater Cambridge Neighbourhood Plan toolkit.</p>		<p>The toolkit sets out the detail of the Council's support offer for neighbourhood forums preparing neighbourhood plans, the principles of which have been agreed via the Statement of Community Involvement.</p>	<p>Executive Councillor for Planning, Building Control, and Infrastructure</p>	<p>Jonathan Dixon, Lizzie Wood Planning Policy Manager,</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Cambridge City Council response to CPCA Bus Reform Consultation</p> <p>To agree the City Council's response to the Cambridgeshire and Peterborough Combined Authority Bus Reform Consultation</p>		<p>The Cambridgeshire & Peterborough Combined Authority (CPCA) is consulting on whether to introduce a franchising or enhanced partnership approach to bus services. The proposals are intended to give the combined authority the ability to deliver better bus services for residents in Cambridgeshire and Peterborough. The City Council has the opportunity to respond.</p>	<p>Executive Councillor for Planning, Building Control, and Infrastructure</p>	<p>Andrew Limb Assistant Chief Executive</p>	<p>Not currently requested for pre-scrutiny.</p>

Strategy and Resources Scrutiny Committee - 30/09/24 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>General Fund Medium Term Financial Strategy 2024/25-2033/34</p> <p>To agree the Council's General Fund Medium Term Financial Strategy, including the net savings requirement for the next 5 years, and revised General Fund revenue, funding and reserves projections.</p>		<p>This annual report identifies the likely budgetary pressures and consequent savings requirement for the next 5 years. This informs the public consultation for the 2025/26 budget, and the Budget Setting Report to be considered by Council in February 2025.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Jody Etherington Chief Finance Officer</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

<p>3C ICT Shared Service Review</p> <p>Approval for the renewal of 3C ICT Shared Service Agreement.</p>	<p>In anticipation of the need to renew the 3C ICT service agreement from September 2025, the three partner Councils commissioned a review their future ICT and Digital infrastructure and service needs. The review has been supported by a 3rd party specialist in shared ICT services.</p> <p>All possible options were considered and evaluated by senior officers from each council and presented to portfolio holders. The outcome of the review recommends measures to improve the ICT and Digital offers and keep the service with Huntingdonshire District Council.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Thomas Law ICT Relationship Manager</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
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<p>Our Cambridge – Group Design Programme and Alignment with BSR</p> <p>Decision to progress work on service change proposals developed through the Our Cambridge programme</p>	<p>The Our Cambridge programme has been working cross Council to identify and develop purpose-led proposals that will enable the Council to achieve a balanced budget in line with the MTFS. Some of the proposals would require changes that are subject to Member decisions. This paper sets these out and gives the wider context for those decisions</p>	<p>Leader of the Council</p>	<p>Rachel Kamall, Jane Wilson Programme Manager, Chief Operating Officer</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
<p>Hartree - Vacant Possession Strategy</p> <p>An update on the vacant possession strategy for Council Land at Hartree and approval to progress a CPO application as part of the strategic plan to meet programme timescales.</p>	<p>Whilst Councils have CPO powers, they need to apply to the Secretary of State to apply them. CPO is a last resort. In order to meet the contractual timescales for vacant possession of the site, the Council needs to secure permission to use its CPO powers even if not required.</p>	<p>Leader of the Council</p>	<p>Fiona Bryant Programme Director – Major Regeneration</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

Strategy and Resources Scrutiny Committee - 30/09/24 (Non Key Decisions)

Currently no non key items scheduled for 30/09/24

Non key items will only appear on the agenda if requested for pre-scrutiny by 16/09/24

Strategy and Resources Scrutiny Committee - 21/11/24 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Update on Civic Quarter Project</p> <p>Approve the recommendations outlined in the report that includes the business case, RIBA Stage 2 Report, Public Engagement Report and the Commercial Report for the Civic Quarter including:</p> <ol style="list-style-type: none"> 1. proceeding to the next stage of developing the detailed design and submission of a planning application 2. procurement of a developer 3. Recommended option for Mandela House 4. Allocation of a budget 5. Recommendations for any shortfall in the budget 6. Noting the outcomes from the community engagement programme 		<p>Approval was granted at the Meeting of the Strategy and Resources Committee on 29 January 2024 to proceed on appointing a design consortia to develop the concept design proposals to RIBA stage 2. This report outlines the business case options and designs for Guildhall, Corn Exchange, Market Square, and the associated public realm. The report includes the outcomes of the community engagement, and the business case options for Mandela House.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Ben Binns Assistant Director, Development</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>

<p>Treasury Management Half Yearly Update Report 24/25</p> <p>Recommend the report to Council, which includes the Council's estimated Prudential and Treasury Indicators 2024/25 to 2027/28.</p>	<p>The Council is required to comply with the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice. The Council is required to set and monitor prudential and treasury indicators, including an Authorised Limit for borrowing, for a three year period and should ensure that its capital plans are affordable, prudent and sustainable.</p>	<p>Executive Councillor for Finance and Resources</p>	<p>Jody Etherington Chief Finance Officer</p>	<p>This is a key item and will automatically appear on the agenda for discussion / debate.</p>
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Strategy and Resources Scrutiny Committee - 21/11/24 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 07/11/24

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Annual Complaints Self-Assessment</p> <p>To approve for publication and note the results of the self-assessment of the Council's complaints procedure.</p>		<p>This assessment was requested by the Housing Ombudsman in response to the updated Complaint Handling Code of Practice, and requires the Council to publish evidence that this assessment has been presented to Councillors.</p> <p>The Ombudsman were expecting this assessment to be carried out alongside the Annual Customer Feedback report in July, but this assessment is historically completed in the Autumn for presentation at Housing Scrutiny Committee.</p> <p>However as the Housing Ombudsman and LGSCO have a combined code of practice as of April 2024, this assessment now relates to a wider range of complaints than just Housing.</p>	<p>Leader of the Council</p>	<p>Tony Stead Business & Development Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

<p>Combined Authority Update</p> <p>To enable the Committee to scrutinise the Council's representative on the Combined Authority.</p>		<p>The report will update the Committee on the Combined Authority's activities since its last meeting.</p>	<p>Leader of the Council</p>	<p>Andrew Limb Assistant Chief Executive</p>	<p>This item will automatically appear on the agenda for scrutiny.</p>
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Regulatory Committees

This section includes items scheduled for consideration by the following Regulatory Committees:

- Civic Affairs
- Licensing Committee

Committees that consider planning applications are not included on the Forward Plan.

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

Civic Affairs - 11/09/24

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Freedom of Information, Data Protection and Transparency: Annual Report</p> <p>No decision – Committee is asked to note the report.</p>		<p>The report will give information to councillors on our performance on Freedom of Information Regulations and Data Protection Act over the preceding year.</p>	<p>Civic Affairs</p>	<p>Adam Brown Information Governance Manager and Data Protection Officer</p>	<p>This item will automatically appear on the agenda.</p>
<p>Internal Audit Update Report</p> <p>To note the Internal Audit Report</p>		<p>The Civic Affairs Committee are to receive an update from the Head of Shared Internal Audit Service on the work to date with regards to internal audit.</p>	<p>Civic Affairs</p>	<p>Jonathan Tully Head of Shared Internal Audit Service</p>	<p>This item will automatically appear on the agenda.</p>

Licensing - 16/09/24

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridge City Council's Hackney Carriage and Private Hire Licensing Policy</p> <p>Confirm the minor changes made to the policy as well as allow other changes to be consulted on.</p>		<p>Any changes to the policy are brought to the Licensing Committee for members to decide upon.</p>	<p>Licensing Committee</p>	<p>Luke Catchpole, Yvonne O'Donnell Senior Technical Officer, Environmental Health Manager</p>	<p>This item will automatically appear on the agenda.</p>